

Privacy statement Jessica Nielsen
August 2018

Of course, I will process your personal data in a careful and confidential manner. In order to inform you about this, I have designed this privacy statement. If you have any questions regarding the processing of your personal data, please contact me.

1. About me

Welcome to my website, thank you for visiting! If you have any questions about this privacy statement or if you wish to submit a request with regard to your rights, do not hesitate to contact me. You can contact me via the details below.

Jessica Nielsen
Chamber of commerce number: 24473407
Email address: hello@jessicanielsen.nl

2. Personal data

I process the following types of personal data

- a. First and last name;
- b. Email address;
- c. Address;
- d. Telephone number;
- e. Website;
- f. Company name;
- g. Chamber of commerce number;
- h. Payment details.

How do I obtain your personal data?

I have received the abovementioned personal data from you personally, from my clients or from public registries, such as the Chamber of Commerce or other public sources.

3. Purposes

For these reasons, I process personal data

I only process your personal data when I am allowed to do so and for the purposes described below.

Catalogue requests and quotations

You are free to contact me to see if I can work for you or the company you work for. You can also request my catalogue through my website, so that you can see what designs I have already created. In order to be able to draw up a quotation, I need all the contact details that I can hopefully put on an invoice later. Even if you do not ultimately purchase my services, I will retain the data until 8 years after the last contact moment, in order to be able to justify my work to the tax authorities. Furthermore, I keep the data for my own quotation management and to be able to analyse which quotations I have offered and who has ordered my catalogue.

Execution of an assignment

If I execute an assignment for you, I will process your data. I process your contact details to send you information, make arrangements, for the execution of the assignment and the final delivery of products. This information is necessary for the execution of the assignment, without it, I cannot enter into an agreement.

If you have given me an assignment, I will process the data that are necessary for the finances of that assignment. These are, in any case, your name, email address and other data that are necessary to send a correct invoice. When paying, I will also see which account the payment originates from, and the name of the account holder. I keep my invoices and payment details 8 years in order to comply with my legal retention obligation.

Personal data in designs

When I design a pattern or illustration for you, it is possible that personal data is also processed within my design. I keep the design files and print-ready files containing personal data in my portfolio and archive, as long as my company exists.

Licenses

I am the copyright holder of the works that I design, which is why we make agreements about your use of my designs. We do this by agreeing on a license. I keep your name and address details and the agreements made, at least for the duration of the license, in order to be able to secure the agreements made and to have the possibility to contact you with regard to the license.

Newsletter

I would like to send you a newsletter because you are one of my customers or because you have registered for it yourself. I therefore process your name and e-mail address, to send you information and news. I offer the possibility to unsubscribe under each newsletter. I keep your data for this purpose until you unsubscribe for the newsletter.

E-mail and other contact

When you send me a question or request information from me, I will contact you back. That is why I process your name and e-mail address, so that I can provide you with an answer and/or information. I have a justified interest in processing the data that I have obtained from you in this way. Because I would like to be able to see with whom I had contact, I keep this data until 5 years after our last contact moment.

Legitimate interest

I have a legitimate interest in processing your personal data for a number of the above purposes. I have made a balance between your privacy interests and my interests. Unfortunately, it happens that my work is used without my permission. In that case, I have an interest in processing and retaining your data for as long as my company exists, so that I can appeal to the infringement and monitor the proof and my legal status.

4. Transfer

Recipients of personal data

I share your data with the following parties, including my processors:

- Accountant and accounting software;
- Filesharing software;
- Website developer;
- Newsletter service;
- Printing companies and other producers of visual communication;
- Delivery services;
- Payment services.

With my processors, I have signed a processor agreement. I have obliged the processors engaged by me to respect the confidentiality of your data.

Transfer to third countries

I try to process personal data as much as possible within the EEA, but sometimes I cannot avoid using services from outside the EEA. These companies are located in an adequate country designated by the European Commission.

If they are not located in an adequate country, appropriate safeguards are in place. For my personal assistants, I have used the *EU model clauses*. You can request a copy of these clauses by sending me an e-mail.

Links

On my website you will find links to external websites. By clicking on a link you go to a website outside of this website. It may be that these external websites use cookies. I would like to refer you to the cookie or privacy statement of the relevant website.

5. Your rights

I would like to inform you about the rights you have and the influence you can exert on the processing of your personal data. If you want to exercise one of these rights, please contact us by e-mail at hello@jessicanielsen.nl.

Access, rectification and erasure

You have the right to know what personal data I process about you and you may then request that it be rectified or deleted.

Restriction of processing

You have the right to ask us to limit the processing of your personal data, for example, if the data is no longer correct, the processing is unlawful, I no longer need your personal data or we are awaiting a decision on the objection you have made against processing.

Right of objection

You have the right to object to the processing of your personal data. If you object to the use of personal data for the purposes of direct marketing, I will no longer use your personal data for this purpose.

Data portability

You have the right to receive your personal data from us in a structured, commonly used and machine-readable form, so that you can transfer it to another party, if you have given us permission to process your data and when the processing was done automatically.

Withdraw consent

If I have obtained your data for a certain purpose on the basis of your consent, you may withdraw this consent at any time. Withdrawal of consent does not affect the lawfulness of the processing that occurred prior to the withdrawal.

Complaints

Do you have complaints about how I handle your personal data? You have the right to submit your complaints to the supervisory authority within your Member State.

6. Security of personal data

Me and my processors have taken appropriate technical measures to protect personal data against loss or other forms of unlawful processing. These measures provide a level of security that matches the data I process.

7. Cookies

Cookies are used for the best possible operation of this website. A cookie is a small file that is sent by this website and placed by your browser on your device. More information about cookies can be found on the [ConsuWijzer website](#) (in Dutch).

Analytical cookies

In order to see how visitors use my website, so that I can optimize the use of the website, analytical cookies of WordPress are placed through this website. These cookies are session cookies which are removed once you close your browser. More information about the privacy policy of WordPress can be found [here](#).

Disabling and deleting

Do you want to disable or delete the cookies? You can do this via your browser settings. You may use the help function of your browser to find out how you can do this.

8. Social media

To make it as easy as possible for you to follow me on social media or to share the content of this website via social media, this website has a number of social media buttons. Read the privacy statements of the respective social media channels to know how they deal with privacy.

- [Facebook](#)
- [Instagram](#)
- [LinkedIn](#)

- [Pinterest](#)

9. Amendments

I may have to change my privacy statement, for example because I have started using a different method. I will always publish the new privacy statement on my website. If the changes apply directly to you, I will also communicate the changes directly with you.